

## ALAGO 2023 – ABSTRACT SUBMISSION

- Each attendee can be the presenting author on two standard abstracts maximum.
- The abstract (including any figures/photos/tables) may not exceed two pages of the abstract template. Abstracts that do run over length may be rejected or truncated for publication.
- The abstract deadline is April 30<sup>th</sup>.
- Abstracts may only be submitted exclusively online (not emailed or posted)
- Abstracts should be submitted in **PDF format**

### Procedure and Schedule

Once the ALAGO2023 Scientific Committee has reviewed all abstracts, authors of the accepted ones will be notified.

Submission of an abstract means that all authors have approved the submission, and that the presenting author is committed to attending the meeting and presenting the work.

### IMPORTANT DATES

27 February	2023	Registration Opening
27 February	2023	Abstract Submission Opening
30 April	2023	Abstract Submission Deadline
30 June	2023	Notifications for Abstract Acceptance
09 August	2023	Event Opening

### Preparing Your Abstract(s)

Authors must use a Microsoft Word file template (available in the participant area on the conference website), identified as **ALAGO2023-Template.docx**.

Equations and tables may be included in abstracts, photos, and figures.

- Enter the title by clicking on the text and replacing it with your title. The title should be in title case, and does not need punctuation at the end. If a colon is used to indicate a sub-title, please use an upper case letter following it.
- Enter the authors' names in the click-box. If there is more than one address for the authors, the names should be followed by a superscripted number to indicate the appropriate address.
- Corresponding authors should be indicated with an asterisk (not superscript) and their email address presented in the address box as follows:  
\*correspondence: email@email.com

- Enter the addresses and email addresses in the click-boxes. Email addresses should be typed in brackets. Insert or delete further address lines as required.
- For section, headers should be written in SECTION HEADING style (ARIAL 11 bold)
- For text, use the style BODY TEXT (ARIAL 10 plain). Citations should be indicated by a number in square brackets (e.g. [1]).
- Graphics: all figures must be in either PNG, GIF, TIFF, or JPEG format. Please supply figures with a 300 dpi resolution at least. Very high-resolution figures may impair quality of publication. Please ensure that the image files do not include details which will not be clear at resolutions below 150dpi and printed at the actual size (100%).
- For references use the style REFERENCES (ARIAL 10 plain) and should be applied, and they should be written in following the format: [1] ORGANIC GEOCHEMISTRY STYLE Azevedo, D. A.; Tamanqueira, J. B.; Dias, J. C. M.; Carmo, A. P. B.; Landau, L.; Gonçalves, F. T. T., 2008. Multivariate.

### **Submitting Your Abstract**

Please submit your abstract online using the [Abstract Submission Form](#). This form must be completed once for each submission. Authors should identify the most appropriate thematic session to their abstract, and their preferred presentation style (oral, poster, no preference).

To upload the abstract, select it by clicking on the “Choose file” button. Once the authors have ensured that the abstract is appropriately reviewed, they should click the “Submit Abstract” option.

After submitting the abstract(s), an e-mail will be sent with a reference number for the submission. This number should be saved for future contact with the Organizing and Scientific Committee.

### **Submission Permission**

By submitting an abstract, all the listed authors agree with this submission. We do not encourage abstracts with coauthors that are not aware of coauthorship or do not agree with the content of the abstract or with the submission process itself.

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